

Information concerning your application

Application for admission at the University of the Arts Bremen is accepted online **only**.

Before you apply you must create a user account. You can request a user account via the web portal of our application system (<http://artist.hfk-bremen.de>). After having submitted your name and a valid e-mail-address, you will receive your login data. During the application procedure, communication between you and the University of the Arts will exclusively take place via your e-mail address.

Accordingly, all decisions made by the University of the Arts will be sent by e-mail.

Prospective students

can only apply for the respective winter semester. By sending your online application for your desired degree programme you accept all conditions listed.

Deadlines

Deadlines are non-extendable (preclusive time limit)! After the closing date for applications, the online forms will no longer be available.

Application for admission

Faculty of Music:

For Bachelor program:

If you have successfully passed the entrance examination and want to start your studies by the respective winter semester, you must have filled in the application for admission online form by 15th July at the latest.

For Master program:

Should you have passed the entrance examination, you will participate in the allocation procedure.

Faculty of Art & Design:

You will receive the results of your entrance examination by e-mail. Should you have passed the entrance examination, you will participate in the allocation procedure.

In the event of rejection, you should still wait if the university is able to offer you a place via the succession procedure (reserve list). This procedure will take some time, probably until the end of October – please be patient, we guarantee that no place will be left open.

Results of admission procedure

The results of the admission procedure will be sent by e-mail until the end of July.

Admission requirements

1. A-Levels/Qualification for university entrance (Abitur); an entrance qualification for a university of applied sciences (Fachhochschulreife) or an education recognised as equivalent by University of the Arts; or a passed examination for university entrance without a school-certificate examination (Nichtabiturientenprüfung, Kollegprüfung) or
2. within the limit of certain quotas, proof of exceptional artistic aptitude. Here, higher entry requirements apply.

That is: for the **Faculty of Art & Design**, you have passed the entrance examination if you scored more than 79 points. For the **Faculty of Music**, you have passed the entrance examination if you received a grade higher than 2,1 in the main subject/in the main subjects. Details are determined by the Entrance Examination Regulations and by the Regulation of University Entrance in the Degree Programmes of University of Arts, both as amended from time to time.

Selection of applicants

1. Performance Category 1 for applicants without a university entrance qualification:
The applicants' status is solely determined by their entrance examination results. The result must at least show a total number of 80 points/ the grade "good" (gut).
2. Performance Category 2 for applicants holding a university entrance qualification:
The applicants' status is determined by calculating the average grade of the university entrance qualification (school certificate) and the result of the entrance examination at a ratio of 1:3. The result of the entrance exam must at least show a total number of 60 points/the grade "pass"/"D" (ausreichend).
3. Selection by aspects of hardship: Please note the information on the form which will be posted to you on demand after you have passed the entrance examination. Should you have any further questions, please give us a call.
4. Selection by waiting period (does not apply to the Faculty of Music)
One term/semester (half a year) after having passed the entrance examination: Here, only applicants who have acquired their qualification for university entrance pursuant to Performance Category 2 can be considered. Additionally, the qualification for university entrance must not be older than one year.

Admission procedure – legal basis

Entrance examinations and admission procedures are conducted in correspondence to the Entrance Examination Regulations in the respective degree programmes and accordingly in correspondence to the Regulation of a Decentralised Allocation Procedure, both as amended from time to time.

Chances are determined by status, attached to applicants due to a status list created for each degree programme depending on qualification in the Performance Categories 1 and 2, or according to waiting periods or cases of hardship. Status is determined by means of information provided by the applicants in the context of their application for admission. By means of a succession procedure, places that have become available by rejection or non-acceptance are distributed to those applicants who have submitted an application in accordance with the regulations.

Appeal against our decisions

You have the right of appeal against all legally valid decisions of the university posted to you via e-mail. On this occasion, all matters concerning you in the respective procedure will be reviewed - or, to be precise, your statement in support of your appeal will be reviewed. In the event of an appeal against the evaluation of your work, your portfolio will remain at the university for further review. If you collect your portfolio beforehand, you automatically renounce a further review. Please note that the university has to raise a minimum fee of presently € 48 for each rejected appeal (according to Bremer Act on Contributions – Bremer Beitragsgesetz).